

**REGULATIONS**  
**ON REVIEW BOARDS FOR NOMINATIONS**  
**of the World Construction Championship**  
**(WCC)**

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## 1. PURPOSE AND SCOPE

1.1 The Regulations specify the procedure of forming and work of Review Boards on nominations in the final stage of the Championship, as well as the procedure of consideration of Appeals and Violation statements.

1.2. Compliance with the Regulations is obligatory for all Participants, Expert Juries and Technical Experts of the World Construction Championship (hereinafter, “the Championship”).

1.3. The Organizer of the Championship is responsible for updating the Regulations and controlling compliance therewith.

## 2. ABBREVIATIONS, ACRONYMS AND THEIR MEANING

Abbreviation	Meaning
Appeal	A reasoned written statement of a Participant to the Review Board on his/her/its nomination/within his/her/its competence as regards violation of the assessment procedure that has led to decreasing the number of scores.
Violation	A reasoned written statement of the Participants and experts of the Jury to the Review Board on the nomination/competence as regards failure to comply with the Official documents of the Championship regulating organization and conducting of the Championship.
Review Board	A board/commission on each of the nominations, consisting of experts from the Jury; its meetings are initiated based on the fact of receipt of any statements from the Participants and experts of the Jury with regard to appeals or violations.
Organizer	A team of diverse specialists under the direction of the Ministry of Construction of Russia and Rosatom State Corporation, responsible for organizing and holding of the Championship
Organization-developer	An Organization not participating in the competitions but providing methodological support for nominations
Technical expert	A representative of the Organization-developer who works on the site of the final stage of the Championship and ensures holding of the nomination competitions and the work of Expert Jury
Participant / Team of Participants	Specialist / Team of specialists taking part in the Championship competitions
Championship	World Construction Championship (WCC) shall mean the international championship in industrial construction
Expert Jury / Jury	A group of experts evaluating the results of Tasks performed by Participants of the Championship on nominations
Official documents of the Championship	The General Regulations for holding the Championship, Methodologies for holding nominations, the Procedure of verification of Tasks, the Regulations on the work of Expert Juries
Task	A task, during performance and according to the results of which the Participants demonstrate the level of knowledge, skills and the degree of development of skills on the nomination

### 3. REVIEW BOARD FORMATION PROCEDURE

3.1 The purpose of the work done by the Review Boards on the nominations consists in consideration of Appeals and Violation statements.

A Review Board does not consider any issues related to Championship Tasks contents and assessment criteria.

3.2. For taking its decisions, a Review Board shall be entitled to familiarize itself with the necessary documentation, additional information, receive explanations from persons who have relation to the issue under consideration.

3.3. Review Boards of the Championship are formed from among experts of the Jury within each nomination (for the multi-team nomination “The best site for construction”) based on the fact of emerging of Appeals and Violation statements.

Jury experts with the same specialization as the Participant who has lodged an Appeal shall be invited to the Review Board on nominations with several specializations.

The Review Board on the team nomination “Building Information Modeling and design” includes independent experts, apart from experts of the Jury. Personal composition and number of independent experts shall be determined by the Organizer.

3.4. The Review Board is formed by the Technical expert on the nomination (for the multi-team nomination “The best construction site”) and includes:

- in case of an Appeal: all experts of the Jury who assess the Participants/team of Participants, with the exception of the expert representing the same organization that is represented by the Participant who has lodged the Appeal,
- in case of a Violation statement: all experts of the Jury who assess the Participants/team of Participants, with the exception of the expert representing the same organization that is represented by the Participant who has lodged the Violation statement and the expert of the Jury who has lodged the Violation statement.

3.4. Technical experts are responsible for the work of the Review Board on their nomination, however they do not make part thereof and do not take decisions in the process of meetings.

A Technical expert controls compliance with the requirements of these Regulations and compliance with judicial ethics by those experts of the Jury who have been included in the Review Board.

3.5 Review Board members’ obligations include:

- considering the Appeal or Violation statement related to the competitions on the nomination, taking a decision thereon within their competence and in accordance with these Regulations;
- providing for objectivity of decisions taken, based on the analysis of materials submitted to the Jury experts, attached to the Appeal and Violation statement;
- hearing opinions of persons having relation to the subject of the Appeal and Violation statement;
- taking the final decision on the subject of the Appeal and Violation statement.

3.6 Obligations of a Technical expert on the nomination:

- non-admission of discrimination in respect of persons who have lodged a statement for consideration by a Review Board for a nomination;
- to form, and organize the work of, a Review Board on his/her own nomination, taking into account the specialization of the Participant or Jury expert who has filed the statement;
- to submit a statement for consideration by the Review Board in strict compliance with the

procedure set forth in these Regulations, to inform the Organizer about receipt of the statements;

- to determine the place and time for the Review Board meeting;
- to organize and hold the Review Board meeting;
- to provide the necessary documentation to the Review Board as well as, if necessary, to invite other persons, who have relation to the situation under consideration, to take part in the meeting;
- to provide for timely documentation of results of consideration of Appeals and Violation statements and bringing the taken decision to the notice of the interested parties, with further submission of the minutes to the Organizer (Annex No. 2).

#### **4. PROCEDURE OF CONSIDERATION OF APPEALS AND VIOLATION STATEMENTS**

##### **4.1. In case of disagreement with the results of assessment of the Task performed, a Participant shall be entitled to draw up and submit a written Appeal (Annex No. 1 to the Regulations).**

A documented Appeal shall be submitted by a Participant to an expert of the Jury on the nomination from his/her organization.

An expert from the Jury shall study the Appeal and, together with the Participant, shall take the decision to submit the Appeal to the Review Board. In case of a positive decision the Jury expert shall notify the Technical experts of the nomination of the need to form a Review Board, submit the Appeal for examination to the Technical experts.

The Technical experts shall form a Review Board in compliance with the Regulations requirements and inform the Organizer thereof, and further forward the Appeal for consideration by the Review Board.

##### **4.2 In case of finding any Violations the Participant shall be entitled to draw up and submit a written Violation statement (Annex No. 1 to the Regulations).**

A documented statement shall be submitted by a Participant to an expert of the Jury on the nomination from his/her organization.

An expert from the Jury shall study the statement and, together with the Participant, shall take the decision to submit the statement to the Review Board. In case of a positive decision the Jury expert shall notify the Technical experts of the nomination of the need to form a Review Board, submit the statement for examination to the Technical experts.

The Technical experts shall form a Review Board in compliance with the Regulations requirements and inform the Organizer thereof, and further forward the statement for consideration by the Review Board.

##### **4.3 In case of finding any Violations the Jury expert shall be entitled to draw up and submit a written Violation statement (Annex No. 1 to the Regulations).**

The Jury expert's statement shall be submitted directly to the Technical expert on the nomination.

The Technical experts shall form a Review Board in compliance with the Regulations requirements and inform the Organizer thereof, and further forward the statement for consideration by the Review Board.

4.4. A Technical expert shall not be entitled to refuse to accept any Appeals and statement and to refuse initiation of the Review Board's work on the nomination.

4.5 A Technical expert on the nomination shall inform the Jury experts of a received Appeal or Violation statement, determine and agree with them the time and place of the meeting, inform the Participants, Jury experts and other persons having relation to the subject of the Appeal or statement of

Violation about the time and place of holding of the meeting of the Review Board on the nomination.

4.6 Appeals and Violation statements shall be filed during all the days of the Championship competitions, with the exception of the official timing for performance of Tasks by Participants, in the period not later than 1 hour after the official timing of completion of the Championship competitions.

4.7 The Review Board meeting shall be held on the next day after completion of the competitions of the final stage of the Championship.

4.8 Inviting the Participant, who has filed the Appeal or Violation statement, to the Review Board meeting is not obligatory, and shall be effected on the Technical expert's discretion.

Inviting of the Jury expert, a Participant from whose organization has filed an Appeal or Violation statement, to the Review Board meeting is obligatory.

Other persons who have relation to the subject of the statement, may take part in the meeting only on invitation from Technical experts.

4.10 The Review Board meeting shall take not more than 1 hour from the moment of its opening. The time of beginning of the meeting shall be recorded by the Technical expert on the nomination.

4.11 When considering Appeals and Violation statements, the Review Board shall establish the veracity of the data contained therein and deliver one of the [following] decisions:

- on dismissal, if the stated data have not been confirmed and/or have not influenced the final score;
- on granting, if the stated data have been confirmed and/or have not influenced the final score; in this case, Participants' scores shall be reviewed.

4.12 The Review Board's decision shall be taken by a simple majority of votes. In case of equal number of votes, the Jury experts shall agree among themselves, if necessary with involvement of related qualification Jury experts on other nominations in resolution of the issue.

4.13 The Review Board's decision shall be final and not subject to review.

4.14 A Technical expert, based on the Review Board decisions, shall amend the final results of the final state of the Championship, if the Review Board has delivered a positive decision regarding the Appeal or Violation statement.

Attn.: Chairman of the Review Board

Participant/expert of the Jury \_\_\_\_\_

\_\_\_\_\_

(full name)

\_\_\_\_\_

(organization)

\_\_\_\_\_

(subdivision)

\_\_\_\_\_

(position)

\_\_\_\_\_

(contact details, telephone)

**STATEMENT**

I kindly request you to consider \_\_\_\_\_ (*contents of the statement*) on the nomination \_\_\_\_\_,

held on \_\_\_\_\_ 2021, in connection with the fact that,

in my opinion, \_\_\_\_\_.

(the concrete reason for filing the statement to be indicated)

My opinion is based on \_\_\_\_\_

(substantiating facts)

\_\_\_\_\_.

\_\_\_\_\_ 2021

Signature

**MINUTES No.**  
**of the meeting of the Review Board on the nomination**

---

Date \_\_\_\_\_ of \_\_\_\_\_ the  
meeting: \_\_\_\_\_

\_\_\_\_\_ for consideration of a statement made by a Participant / Jury expert

\_\_\_\_\_ (full name)

\_\_\_\_\_ (Participant Organization name)

\_\_\_\_\_ (position)  
about \_\_\_\_\_

\_\_\_\_\_ on \_\_\_\_\_ the \_\_\_\_\_ nomination

\_\_\_\_\_ (nomination name)

Review Board composition:

Experts of the Jury on the nomination:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The expert of the Jury representing the Participant (to be filled in for an Appeal):

\_\_\_\_\_ Technical expert: \_\_\_\_\_

\_\_\_\_\_ Applicant \_\_\_\_\_

The following materials have been submitted to the Review Board:

1. ...
2. ...
3. ...
4. ...

Opinions of the Review Board members:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Decision of the Review Board:

the opinion of \_\_\_\_\_, who has lodged the statement, about

\_\_\_\_\_ and \_\_\_\_\_ on the result of the final stage of the  
Championship



The Jury \_\_\_\_\_  
(confirms the grade given on the results of the assessment / changes the grade (grade to be indicated) /  
cancels the result)

Chairman of the Jury \_\_\_\_\_  
(Full name and signature)

Members \_\_\_\_\_ of \_\_\_\_\_ the  
Jury \_\_\_\_\_

(Full name and signature)  
Expert of the Jury (representative of a Participant  
Organization) \_\_\_\_\_

(Full name and signature)

Invitees: \_\_\_\_\_

(Full name and signature)

Technical Expert's signature \_\_\_\_\_

(Full name and signature)

**I have been familiarized with the decision** delivered by the Review Board:

\_\_\_\_\_  
(signature)

\_\_\_\_\_ (Full name) \_\_\_\_\_ "\_\_\_\_" 2021