

## **METHODOLOGY**

for conducting the preliminary and final stages  
**AT THE WORLD CONSTRUCTION CHAMPIONSHIP**  
**(WORLD CONSTRUCTION CHAMPIONSHIP - WCC)**  
for the individual nomination:  
**Construction control (technical supervision)**

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## 1. PURPOSE AND SCOPE

These methodological recommendations (hereinafter referred to as the Methodology) determine the procedure and conditions for holding the preliminary and final stages of the World Construction Championship (WCC) (hereinafter referred to as the Championship) within the individual nomination “Construction control (technical supervision).”

The preliminary stage of the Championship is optional, i.e. Participant Organizations shall make their own decisions and determine the option of selecting specialists to participate in the final stage of the Championship:

- or independently organize and hold the preliminary stage in the organization using the Tasks developed for the preliminary stage of the Championship according to the Methodology,

- or conduct the selection of Participants according to the qualification criteria in accordance with Appendix No. 1 to the Methodology.

The lists of Finalists shall be sent within the terms established by Section 9 of the Methodology, in accordance with the Quotas presented in Appendix No. 3 to the General Procedure for the Championship.

The participating organization shall provide the Organizer with information about the finalists in the format in accordance with Appendix No. 6 to the Methodology and ensure their registration on the Official website of the Championship <https://pro-wcc.ru> (hereinafter - the Official website) in the section “Participants”.

The Methodology for the individual nomination for the Construction control (technical supervision) is developed to determine the level of competency and conduct an integrated evaluation of the knowledge, skills, and abilities possessed by the specialists that perform activities in the area of designing the architectural and construction scope of industrial construction facilities.

## 2. TERMS AND DEFINITIONS

Abbreviation	Spelled out in form
Jury/Expert jury	A group of experts evaluating the results of the tasks performed by the Participants across categories
Task/Task of the Championship	The Task to be performed, and according to whose results the Participants demonstrate their knowledge level, abilities, and skills in the nomination
Quotas	Number of places for specialists of Participant Organizations established by the Organizing Committee for each nomination in the final stage of the Championship
Nomination	Name of the activity (profession) for which the Championship competitions are held
Organizer	A team of diverse specialists supervised by the Russian Federation Ministry of Construction, and the Rosatom State Corporation, that is responsible for organizing and holding the Championship
Participant Organization	An Organization whose specialists take part in Championship competitions/General Partner-Participant

Organizing committee	Federal Organizing Committee of the Championship
Official site	Website for the Championship that contains complete, reliable, and updated information about the Championship
Site	The site of the nomination, the place where the Participant/team of Participants complete the Tasks for the final stage of the Championship
Participant / Team of Participants	Specialist / Team of specialists taking part in the Championship competitions
Organization-developer	An Organization not participating in the competitions but providing methodological support for nominations
Technical expert	A representative from the Developer Organization that works on the site where the final stage in the Championship is held, and provides support for holding nomination competitions and the work performed by the Jury
Finalist	Specialist participating in the final competitions of the Championship
Championship	The World Construction Championship (WCC) shall mean the international championship in industrial facility construction

### 3. REGULATIONS

The list of regulatory and technical documentation used during the development of the Tasks:

- GOST (Russian state standard) 31993-2013 (ISO 2808:2007) paint varnish materials Determining the thickness of coatings
- GOST (Russian state standard) 31149-2014 (ISO 2409:2013) paint varnish materials Determining adhesion using the cross-cut method
- GOST (Russian state standard) 28246-2017 paint varnish materials Terms and definitions;
- GOST (Russian state standard) 19007-73 paint varnish materials. Method for determining the time and degree of drying (with Amendments No. 1, 2) ISO 1517-73\*
- GOST (Russian state standard) 379-2015 Silicate bricks, stones, blocks, and slabs. General specifications;
- GOST (Russian state standard) 17624-2012 Concretes. Ultrasound method to determine strength (with Adjustment).

### 4. REQUIREMENTS FOR PARTICIPANTS

Specialists who meet the following requirements are allowed to participate in the Championship:

Item No.	Name	Contents
1	Requirements for qualifications / profession	A specialist that does building inspection and/or organizes building inspection work during the construction of industrial facilities, or performs the function of controlling and supervising industrial construction
2	Requirements for the	A specialist with a specialized higher (higher professional)

	Participants' level of education	education in the areas of training or specialties in industrial and civil construction, or with a higher education in non-specialized areas of training and specialties that have gone through professional advanced training in industrial and civil construction. Period of employment: no less than 1 year.
3	Requirements for special permits and documents	Documents are required that validate the relevant education and level of qualification, and professional advanced training (if that exists). No special permits are required
4	Requirements for the job functions	Work execution on building inspection during industrial facility construction
5	Requirements for advanced training	None established (given a higher specialized (higher professional) education in the areas of training or specialties in industrial and civil construction)
6	Requirements in terms of knowledge	<p><i>Needs to know:</i></p> <p>The legislative regulatory acts, technical regulations, and governing documents that regulate urban planning and development activities in EAEU member countries</p> <p>Legislative regulatory acts in the area of technical and fire safety in EAEU member countries</p> <p>The makeup, content, and requirements in the documentation about creating (reconstructing, repairing, functioning) the facilities involved in urban planning and development activities in EAEU countries</p> <p>The methods used to plan work during construction, reconstruction, and deinstallation</p> <p>The technologies used in construction work</p> <p>The product range and properties of the materials used in building structures;</p> <p>Engineering drawings and construction draftsmanship</p> <p>The governing documents for developing and compiling the technical documentation in urban planning and development activities in EAEU member countries</p> <p>The principles for a safety culture</p> <p>Labor protection requirements</p> <p>National and international quality standards</p>
7	Requirements for skills	<p><i>The ability to:</i></p> <ul style="list-style-type: none"> <li>- Analyze technical documentation</li> <li>- Read construction drawings</li> <li>- Analyze the suitability of construction materials, semi-finished products, and components to do construction work, and reconstruction and deinstallation work</li> <li>- Analyze the quality and scopes of the work accomplished</li> <li>- Draft examination certificates for hidden works, and examination certificates for responsible structures</li> </ul> <p>Use regulatory and reference materials and instructions (including knowing how to work in the reference document</p>

		<p>systems Consultalt Plus, Techexpert, Yurist, ADVISER, IPS TOKTOM, Arlis, or their equivalents that are used in EAEU countries)</p> <p>Work with a computer as a user and use specialize software (AutoCAD, MS Office)</p> <p>Process information pursuant to valid regulatory documentation</p> <p>Determine the needs on the part of construction work for material, technical, and manpower resources</p>
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## **5. THE PROCEDURE FOR HOLDING THE PRELIMINARY STAGE OF THE CHAMPIONSHIP (if applicable)**

5.1 The purpose of the preliminary stage of the Championship is to identify and select the Finalists who are able to demonstrate a high knowledge level and skills that meet international requirements.

5.2. The preliminary stage of the Championship is held within the terms established by the Organizing Committee: from 03 August to 11 December 2020.

5.3. Participant Organizations shall independently organize and hold the preliminary stage using the Tasks developed for the preliminary stage of the Championship and the Methodology.

5.4 Mode for the preliminary stage of the Championship: full-time, on an on-the-job basis in the Participant Organizations.

5.5 The Organizer does not provide any clarifications about the Task for the Participants during the organization and conduct of the preliminary stage of the Championship.

5.6 The Organizer communicates on the issues of holding the preliminary stage of the Championship only with persons officially authorized and responsible in the Participant Organizations for organizing and holding the Championship (hereinafter - Responsible person (people)).

5.7 For additional information and clarifications on the preliminary stage of the Championship, the Participants may contact only the Responsible Persons in their organization.

5.8 The Responsible Person provides organizational and technical support to the Participants during the preliminary stage of the Championship.

5.9 The Participant Organizations shall choose the time and place for the preliminary stage, and organize workplaces for the Participants. The organizer shall neither go to the site for the execution of the Task nor participate in organizing and conducting the preliminary stage. Participants are allowed to go through the preliminary stage using personal electronic devices.

5.10 Holding the theoretical and practical part of the preliminary stage of the Championship:

5.10.1 The tasks for the theoretical and practical part of the preliminary stage of the Championship are either posted on the information and educational resource for the privately-run institution run by the State Atomic Energy Corporation “ROSATOM” “The Branch center of the capital construction” (hereinafter referred to as the Resource), or provided by the Organizer in electronic form at the official request of the participating Organizations (indicating the contact details for the Responsible person (people)).

5.10.2 Participant Organizations can independently choose a tool for testing Participants: either a Resource, or the organization's own electronic resource, or another tool. Information about selecting a tool to test the Participants shall be sent to the Organizer.

5.10.3 If a Resource is selected as the tool to conduct the test part of the Task, the Organizer shall only perform the following works for Participant Organizations:

- confirm the registration for Participants, and provide Participants with access to the Resource from a personal computer, as well as to the Task from a mobile device,
- shall publish Tasks involved in the preliminary stage,
- shall generate uploads with the results of the Participants completing the tasks for those responsible in Participant Organizations, but no more frequently than 1 (one) time in 3 (three) work days,
- in case errors occur in how the Resource functions, the Organizer shall correct them by no later than 2 (two) work days.

5.10.4 The Organizer does not provide Participants with an Internet connection (hereinafter referred to as the Internet) and if an Internet failure occurs then the Organizer shall not be responsible for the result of the Participants performing their theoretical tasks.

## **5.11 At the site where the preliminary stage is executed (if applicable):**

### **5.11.1 Becoming familiar with the workplace and Task**

Participants are allowed to perform the Task only after passing the briefing on labor protection and safety at the workplace.

Immediately before the beginning of the Task, the Jury experts (if applicable) or the Responsible Person shall conduct an induction briefing for Participants regarding the work regulations at workplaces, and acquaint the Participants with the content of the Task and the evaluation criteria.

No more than 30 minutes are allotted to conduct an introductory briefing and provide explanations on the work regulations, which are not included in the total Task execution time.

No more than 30 minutes are allotted for familiarization with a workplace and study of the Task, which are not included in the total Task execution time. Based on the results, a protocol shall be prepared (Annex No. 2, Form 1, 2, 3).

### **5.11.2 Beginning and completion of work**

The Participant shall wait for the instructions of the Responsible Person or the Jury expert (if applicable) to start and finish the work. If, for reasons beyond the control of the Participant, he/she had to interrupt the Task, then he/she shall immediately report the forced stop to the Jury expert (if applicable), or to the Responsible Person. In this case, the start and end time of the stop shall be recorded.

After confirmation by the Jury expert (if applicable), or by the Responsible Person, the Participant shall have the right to receive additional time equal to the time of forced stop. The amount of extra time shall be determined individually and shall be recorded in the Protocol of an emergency situation (Annex No. 2, form 4).

### **5.11.3 Abnormal situations**

Any deviations from this Methodology and the provisions of the General Procedure for the Championship shall be considered as an abnormal situation. The decision on an abnormal situation shall be made by the Jury experts (if applicable) by voting or by the

Responsible person with the execution of the corresponding protocol (Annex No. 2, form 4).

#### **5.11.4 Communication and contacts by Participants**

The Participants may not legally communicate with unauthorized persons during the official time of the preliminary stage of the Championship, including contacts of Participants with each other are prohibited. Periods of time (15-30 minutes) allocated for official communication of Participants can be held before the start of the Task and after the end of work on the site. Using any equipment for personal communications (mobile phones, electronic devices) is prohibited.

#### **5.11.5 Illness or accidents**

If any of the Participants gets sick, or falls victim to an accident, the Responsible Person or the Chairman of the Jury (if applicable) shall be immediately notified of this, and shall decide whether to award points to the Participant for the amount of work performed.

#### **5.11.6 Labor Protection**

All Participants on the site shall comply with labor protection requirements.

In order to support the measures to prevent the spread of the novel coronavirus infection inside the Russian Federation, all people that are present at the Championship site shall comply with a complex of protective measures to help combat the COVID-19 infection.

## **6. PROCEDURE FOR THE FINAL STAGE OF THE CHAMPIONSHIP**

6.1 5.1 The Organizing Committee shall establish the dates and venue of the final stage of the Championship annually and publish them on the official website of the Championship.

6.2 The form of participation in the Championship is full-time, with a day release.

6.3 The Participants shall arrive at the venue of the final stage of the Championship no later than 1 (one) day before the start of the competition.

6.4 Prior to the start of the Championship competitions, the Participants shall receive registration badges, undergo a General labor protection and safety briefing, and participate in a General organizational meeting in the Championship region. The time and place shall be determined by the Organizer and notified additionally no later than 5 (five) days before the start of the Championship competitions.

### **6.5 At the site of conducting the final stage:**

#### **6.5.1 Becoming familiar with the workplace and Task**

Participants are allowed to perform the Task only after passing the briefing on labor protection and safety at the workplace.

Immediately before the beginning of the Task, the Technical Experts conduct an induction briefing for Participants regarding the work regulations at workplaces, and



acquaint the Participants with the content of the Task and the evaluation criteria.

No more than 30 minutes are allotted to conduct an introductory briefing and provide explanations on the work regulations, which are not included in the total Task execution time.

No more than 30 minutes are allotted for familiarization with a workplace and study of the Task, which are not included in the total Task execution time. Based on the results, the Technical Expert shall execute a protocol (Annex No. 2, Form 1, 2, 3).

#### **6.5.2 Beginning and completion of work**

The participant must wait for the instructions of the Technical Expert to begin and complete the work. In case for reasons beyond the control of the Participant, he/she had to interrupt the Task, he/she shall immediately report the forced stop to the expert of the Jury. In this case, the start and end time of the stop shall be recorded.

After confirmation by the Jury Chair, the Participant shall have the right to receive additional time equal to the time of forced stop. The amount of extra time shall be determined individually and shall be recorded in the Protocol of an emergency situation (Annex No. 2, form 4).

#### **6.5.3 Abnormal situations**

Any deviations from this Methodology and the provisions of the General Procedure for the Championship shall be considered as an abnormal situation. The decision on an abnormal situation shall be made by the Jury experts (if applicable) by voting or by the Responsible person with the execution of the corresponding protocol (Annex No. 2, form 4).

#### **6.5.4 Communication and contacts by Participants, Technical experts, and the Expert jury**

Any communication during the performance of Tasks by Participants shall be regulated by the General Procedure for the Championship.

#### **6.5.5 Illness or accidents**

In case of an accident or sudden illness, the Participant shall first report the incident to the Expert jury on the site, who shall take measures to provide first aid measures to the victims, call an ambulance, and, if necessary, send the victim to the nearest medical facility.

The Expert jury shall make a collective decision on whether it is possible to compensate for the lost time. If a Participant has to withdraw from further participation in the Championship, he/she receives points for the amount of work performed.

#### **6.5.6 Labor Protection**

All Participants on the site shall comply with labor protection requirements.

In order to support the measures to prevent the spread of the novel coronavirus infection inside the Russian Federation, all people that are present at the Championship site shall comply with a complex of protective measures to help combat the COVID-19 infection.

## **7. TASK AND EVALUATION STRATEGY**

### **7.1 Preliminary stage (if applicable)**

7.1.1 The task of the preliminary stage contains a theoretical and practical part, and shall be conducted in a testing format. The test contains a total of 60 questions. Time to complete is 60 minutes.

7.1.2 The tasks of the theoretical part are 50 (fifty) test questions with multiple choice answers, of which 1 (one) can be correct. Time to complete is 40 minutes.

7.1.3 The section with practical tasks (cases) includes 10 calculation case studies for each of the sections in the nomination in the form of text and (or) graphic tasks, which allows determining the level of proficiency in engineering calculations. Time to complete is 20 minutes.

7.1.4 The Tests are performed individually by each Participant.

7.1.5 Tests may contain both text and graphical questions.

7.1.6 During the preliminary stage for Task execution, each Participant shall answer all theoretical questions, and solve the practical tasks (case studies).

7.1.7 The Task assessment is done on a 70-point scale.

7.1.8 Each correct answer in the theoretical part of the Task earns 1 (one) point.

7.1.9 The maximum number of points for the theoretical part of the Task is 50 (fifty) points.

7.1.10 Each correct answer in the theoretical part of the Task earns 2 (two) points.

7.1.11 The maximum number of points for the theoretical part of the Task is 20 (twenty) points.

7.1.12 Calculating the total number of correct answers for the Task shall be performed either automatically (if the Resource or the Participant Organization's own electronic resources are used as a testing tool), or manually by the Responsible Person, or by the Jury.

7.1.13 The results of the Tasks completed by the Participants shall be drawn up in the final report in accordance with Annex 4 (form 3) to the Methodology.

### **7.2 Final stage**

7.2.1 At the final stage, the Participants will have to complete a Task consisting of separate elements, each of which is aimed at assessing competencies in the following sections:

- proficiency test for working with testing procedure results
- checking knowledge about the technology and organization of construction work, and the skill to analyze process flowcharts for compliance with design-basis and regulatory requirements
- proficiency test to analyze detailed design documentation, and identify its compliance with a project that has passed expert review
- proficiency test for skills needed to do building inspection work, and remedy any inconsistencies identified for the conditions at the construction site

- proficiency test to identify inconsistencies in as-built documentation
- proficiency and knowledge test about the procedures to draft logbooks and acts of hidden work.

7.2.2 The time allowed to complete the Task is no more than 20 hours for two days, including a lunch break.

7.2.3 The Task and assessment criteria for the final stage of the Championship are verified in accordance with the Verification Procedure.

7.2.4 When completing the Task, competencies related to knowledge and the correct application of the EAEU countries' regulatory documents, as well as the competency involved in mastering the basic principles of building inspection, are assessed.

7.2.5 The results of the Task completed by the Participants shall be evaluated by the Jury in accordance with the assessment criteria within 2 (two) days of the final competition. The Jury shall provide the participants with final results and valuation sheets for review. Participants confirm that they have familiarized themselves with the results by signing the valuation sheets.

7.2.6 The Jury's Decisions on the results of the Tasks completed by the Participants shall be drawn up in the final report sheet in accordance with Annex 4 to the Methodology. The report form sheet can be supplemented by a decision made by the Organizer.

## **8. EXPERT JURY**

### **8.1 Preliminary stage (if applicable)**

8.1.1 In order to assess the performance of the Tasks of the preliminary stage, the Participant Organizations can independently create an Expert Jury on individual nomination for the Construction control (technical supervision). Assessment of the Tasks performed by Participants may be done either automatically (if the Resource or the Participant Organization's own electronic resources are used as a testing tool), or manually by the Responsible Person.

8.1.2 The Jury for individual nomination in the Construction control (technical supervision) consists of the Chairman and 2 (two) Jury members.

8.1.3 The Chairman of the Jury is determined by a simple drawing of lots.

### **8.2 Final stage**

8.2.1 In order to assess the performance of the Tasks of the Final Stage by the Participants, a Jury is formed for the individual nomination in the Building inspection competency.

8.2.2 The requirements for the Jury Expert and the principle of forming the personal composition of the Jury in the final stage of the Championship are established by the Regulations on the work of the Expert jury.

8.2.3 Activities of the Expert Jury is regulated by official documents: the General Procedure for the Championship, the Regulations on the work done by the Expert Jury, and the Methodology.

## **9. THE PROCEDURE FOR DETERMINING THE FINALISTS AND WINNERS OF THE CHAMPIONSHIP**

### **9.1 The procedure for determining the Finalists (if applicable)**

9.1.1 The Winners of the preliminary stage of the Championship are determined by the Jury based on the maximum score gained by the Participants. The final scores of the Participants are compared, and an overall rating of Participants by nomination is generated.

9.1.2 Participant Organizations, based on the results of the preliminary stage of the Championship, shall form and approve the final Protocol as per Annex 4 to the Methodology.

9.1.3 The Participant Organizations shall determine the Finalists independently, on the basis of the overall ratings for the winners of the preliminary stage, in accordance with Quotas as per the General Procedure for the Championship.

9.1.4 If several Participants score the same number of points, the winners shall be determined by the time it takes to complete the Task, and the Participants who complete the Tasks faster go to the final stage of the Championship.

9.1.5 All finalists shall register on the official website of the Championship, and fill out a Participant questionnaire in the “For Participants” section.

9.1.6 The Participant Organizations shall send an official email to the Organizer’s email address with the list of Finalists approved by the organization’s director, or an authorized representative (main and reserve members), for the nominations in the form prescribed as per Appendix No. 3 to the Methodology, in both PDF and Excel format, within the period established by the Organizer and published on the Official website of the Championship.

### **9.2 The procedure for determining the winners of the Championship**

9.2.1 The Jury shall tally the results of the Championship in the nomination, and determine the winners in the final stage of the Championship.

9.2.2 The Participant that has received the highest point count based on the results of Tasks, and has taken 1st (first) place in the overall ratings for the Participants, shall be named the winner in the nomination.

9.2.3 If several Participants score the same number of points, the winners shall be determined by introducing an additional assessment criterion, which the Technical expert and the Jury shall announce to the Participants before the start of the competition.

9.2.4 The Jury shall create the list of winners for the final stage of the Championship, and draw up the final Protocol, which shall be submitted to the Main Jury of the Championship along with the Protocols and valuation sheets that detail the results of the Tasks.

9.2.5 The final report for the final stage of the Championship is reviewed and ratified by the Main Jury of the Championship.

## **10. REPLACEMENTS**

10.1. Participant Organizations shall ensure that there is a reserve team of Participants for the nomination to replace Finalists if unforeseen circumstances arise, and there is a forced cancellation of participation for the Participants from the first team in the final stage of the Championship.

10.2. The number of reserve Participants shall be equal to the number of main Participants.

10.3. Participants from the reserve team shall meet the qualification criteria specified in the Methodology.

10.4. Reserve team participants shall register on the official website of the Championship, and fill out a Participant questionnaire in the “For Participants” section.

10.5. Participants can be replaced no later than 2 (two) weeks before the start of the final stage of the Championship. The time the replacement is made is considered to be the date the Organizer sends a response to the Participant Organization that acknowledges the replacement.

10.6. The Organization participating in the Championship shall replace the Participant drawing from the reserve team of Participants by sending an official notification to the Organizer indicating the reason for the replacement, and that gives data about the Participants from the main and reserve teams, and then receives a response from the Organizer that confirms the replacement.

## **11. APPEALS**

11.1 Within the framework of the final stage of the Championship, the Participants may appeal against the quality of the evaluation done on the results, and the work done by the Jury on evaluating and tallying the results.

11.2 The appeal is filed on the terms and conditions established by the Regulation on the appeal commissions for nominations.

11.3 Appeals are reviewed by the Appeals Commission.

## **12. RIGHTS, POWERS, AND OBLIGATIONS**

The rights, powers, and obligations borne by the Participants, Expert Juries, Technical Experts, and the Organizer are established in the General Procedure for the Championship.

## **13. AWARDS**

The winners and prizewinners of the Championship are provided with monetary awards in accordance with the General Procedure for the Championship.

**Example of the theoretical and practical part of the Tasks for the preliminary stage of the Championship**

1. Example of the theoretical part:

**1. The strength of the concrete in precast structures by the time they freeze (its critical strength) for structures that have a span up to 6 meters if the concrete used does not have antifreeze admixtures?**

- 1) ...
- 2) ...
- 3) ...
- 4) ...

**2. The criterion for the effectiveness of helicopter installation for steel structures (in comparison with traditional methods) is?**

- 1) ...
- 2) ...
- 3) ...
- 4) ...

**3. In what part of the construction site is the location for receiving and unloading the concrete mix during the erection of a precast structure with a crane delivering the concrete mix?**

- 1) ...
- 2) ...
- 3) ...
- 4) ...

2. Example of the practical part:

Determine the scope of work on the construction of the formwork for a precast reinforced concrete pier foundation that has the following dimensions: plinth - \_\_\_ m; first stage - \_\_\_ m; second stage - \_\_\_ m; third stage - \_\_\_ m; foundation height - \_\_\_ m; the height of each step is \_\_\_ m. Give the answer to within one-hundredth of a square meter of formwork.

## Recommended forms for the protocols for the work done by the Jury

Form 1

### Report sheet on familiarization of the Participants with the workplaces

Nomination \_\_\_\_\_ .

Jury Chair \_\_\_\_\_

**We, the undersigned, confirm that we were given the opportunity to fully familiarize ourselves with the equipment and workplaces on the site, test the equipment during the time necessary for familiarization, and have received and studied the instructions for using the tools and consumables. We confirm the skill of using the equipment.**

Item No.	Participant's Full Name	Comments on information received	Signature

Date \_\_\_\_\_ 2021

Jury Chair \_\_\_\_\_









### Form for providing the Organizer with a list of Finalists

First team of Finalists:

Item No.	Full Name	Position	Organization	E-mail	Contact phone	Specialty within the nomination (if applicable)	Registration mark on the Official website (yes / no)
Nomination							
Nomination							
...							

Reserve team of Finalists:

Item No.	Full Name	Position	Organization	E-mail	Contact phone	Specialty within the nomination (if applicable)	Registration mark on the Official website (yes / no)
Nomination							
...							

Head of organization (or authorized person)

\_\_\_\_\_ / \_\_\_\_\_ /

Responsible employee:

\_\_\_\_\_ / \_\_\_\_\_ /

**Recommended forms for the final reporting documents for the work done by the Jury**

Form 1

**LIST  
of Championship Participants**

Nomination “\_\_\_\_\_”.

Period conducted: \_\_\_\_\_.

Place conducted: \_\_\_\_\_.

<b>Item No.</b>	<b>Participant’s Full Name</b>	<b>Position</b>	<b>Organization</b>	<b>Contacts</b>
1.				
2.				
3.				
4.				
...				

Form 2

**LIST  
of Jury members**

<b>Item No.</b>	<b>Full name</b>	<b>Position</b>	<b>Organization</b>	<b>Contact information/e-mail</b>	<b>Nomination</b>
1.					
2.					
3.					
4.					
5.					
6.					
...					

Form 3

**Final Report sheet  
Jury**

Date \_\_\_\_\_ 2021

Nomination “ \_\_\_\_\_ ”.

Period conducted: \_\_\_\_\_.

Place conducted: \_\_\_\_\_.

<b>Item No.</b>	<b>Participant's Full Name</b>	<b>Position</b>	<b>Point count for completing the Task</b>	<b>Final score (point count)</b>	<b>Place</b>
1.					
2.					
3.					
4.					

5.					
6.					
...					

Jury Member:

1.	Full name	Position	Organization	Signature	Date
2.	Full name	Position	Organization	Signature	Date
...					

Jury Chair:

1.	Full name	Position	Organization	Signature	Date
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Head of organization (or authorized person)

\_\_\_\_\_ / \_\_\_\_\_ /

Responsible employee:

\_\_\_\_\_ / \_\_\_\_\_ /

